



# Grants Panel Member

Information Pack

# Who we are

South Yorkshire's Community Foundation (SYCF) supports community groups throughout the region with grant funding and advice, helping people facing hardship and disadvantage, and those working to improve the communities they live in.

We connect people who care about our region and have the means to invest in its future, with community groups striving to build stronger and healthier futures for themselves in their communities.

We manage over £12m of endowments and trust funds, together with funds from central and local government, as well as many other public sector bodies.

We are the largest grant giving charity in South Yorkshire and a member of the 47 strong UKCF Network of community foundations.

With 39 years' experience at local level, we match the passions and values of these donors with projects and initiatives that meet local needs.

We bring together individuals, businesses, and the public and voluntary sector, so we can work together to tackle inequalities, improve the quality of life and build resilient communities.

**In order to further develop our work, we are now seeking a number of new Grant Panel Members.**



# The Role

## What is a Panel Member ?

- A member of a discussion or advisory panel.

## Your Role

- This role is a voluntary role.
- As a Panel Member, you will have an important and valuable role to play in helping SYCF to ensure that funding is distributed where it will have the greatest effect.



## Types of Panels

- The Foundation operates a number of grant panels, some which are geographically designated and others associated with separate funds (e.g. Comic Relief).

## Aim of Panel

- The aim of the panel is to assess and come to conclusions on the outcomes of grant applications.
- Applications can be accepted, conditionally accepted, deferred or rejected.
- Decisions are based on your collective knowledge and experience in the light of the fund's specific purpose and targets.



## Why be a Grant Panel Member?

**We recognise the importance of creating positive, diverse, and inclusive environments and strongly believe that diversity in all its forms produces a stronger impact in everything that we do.**

**If you are passionate about improving the quality of life and creating healthier, safer and stronger local communities across South Yorkshire, apply to be a SYCF Panel Member.**

# Key Responsibilities

In order to continue to be a catalyst for positive change throughout South Yorkshire, voluntary members of SYCF must adhere to the following key responsibilities:

- Act as an ambassador for the Foundation and help to support grassroots organisations across communities within South Yorkshire.
- Represent the Foundation as a whole and not any individual fund.
- Attend grant panel meetings in your local region: Barnsley, Doncaster, Rotherham or Sheffield.
- Read through grant applications prior to attending the panels.
- When assessing grant applications, treat all with fairness and make unbiased judgments using the appropriate selection criteria.



## Grant Panel Member

Once you're sure you want to join as a Grant Panel Member, we'll give you further training.

- This will involve participation in a mock grant panel.
- You will experience the process from panel preparation activities through to assessing grant applications.
- This process lets you and the Foundation know if this volunteering activity is right for you.

## Level of Commitment

### Prior to Grant Panels:

- Panel Meetings: Minimum 10 days before a panel, a pack of applications and appropriate additional information will be forwarded (either electronically or by post) to panel members.
- As a Panel Member, you are expected to have read through and considered the applications before you come to the panel.

### Grant Panel Meetings:

- 2-3 panels per year
- Morning or Afternoon
- Weekday
- Maximum 2 hours + Travel
- Limited to your local region: Barnsley, Doncaster, Rotherham or Sheffield.

# Further Information

## Remuneration

- As a Grant Panel Member, you will not be paid but are entitled to claim your vouched expenses.
- Expenses are reimbursed through submitting an appropriate claims form.



## How to Apply

Contact the SYCF team using the details below to discuss getting involved:



[JOneill@sycf.org.uk](mailto:JOneill@sycf.org.uk)



0114 242 4857



Address :

**South Yorkshire's Community Foundation Ltd**

**The Campus**

**Pack Horse Lane**

**High Green**

**Sheffield**

**S35 3HY**

## Find Out More

Visit our website to find out more about SYCF and being a Grant Panel Member:

Volunteering Opportunities

- Volunteer - <https://www.sycf.org.uk/volunteer-with-us/>

We look forward from hearing from you

# South Yorkshire's Community Foundation

## President

Professor Dame Hilary Chapman DBE RN  
H.M. Lord-Lieutenant of South Yorkshire

## Chair

Professor Chris Booth-Mayblin

## Chief Executive

Ruth E Willis MCIH FRSA

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## Website

[www.sycf.org.uk](http://www.sycf.org.uk)

## Social media

 [@SYCF1986](https://twitter.com/SYCF1986)

 [@SYCF1986](https://www.facebook.com/SYCF1986)

 [/sy\\_community\\_foundation](https://www.instagram.com/sy_community_foundation)

 [/company/south-yorkshire-community-foundation](https://www.linkedin.com/company/south-yorkshire-community-foundation)

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